

**TOWNSHIP OF EAST HANOVER
COUNTY OF MORRIS**

ORDINANCE NO. 19-2024

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 38, PERSONNEL POLICIES AND PROCEDURES MANUAL, OF THE CODE OF THE TOWNSHIP OF EAST HANOVER

WHEREAS, the Township desires to further amend, revise and supplement Chapter 38, Personnel Policies and Procedures Manual, of the Code of the Township of East Hanover; and

WHEREAS, the Personnel Policies and Procedures Manual was heretofore amended by Ordinance No. 15-2021 adopted December 6, 2021; and

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of East Hanover in the County of Morris, New Jersey, as follows:

(1) The Personnel Policies and Procedures Manual dated October 2, 2024, copies of which are on file in the office of the Township Clerk for public inspection, is hereby adopted, superseding any and all previously adopted personnel policies and procedures manuals for the Township.

BE IT FURTHER ORDAINED, that the Employee Handbook, updated as of October 2024, copies of which are on file in the office of the Township Clerk for public inspection, is hereby approved and adopted and shall be distributed to all current and future employees. The said Handbook shall supersede any and all handbooks previously adopted.

BE IT FURTHER ORDAINED, any ordinance or parts thereof in conflict with the provisions of this ordinance are repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, this ordinance shall take effect upon passage and publication in accordance with applicable law.

Attest:

TOWNSHIP OF EAST HANOVER



Nicolette J. Calabro, RMC
Township Clerk



Joseph Pannullo, Mayor

Introduced: November 4, 2024

Adopted: December 2, 2024

I, Nicolette J. Calabro, RMC, Township Clerk of the Township of East Hanover, County of Morris, do hereby certify the foregoing to be a true copy of an Ordinance adopted by the Township Council at a duly convened meeting held on December 2, 2024.



Nicolette J. Calabro, RMC
Township Clerk