

ORDINANCE NO. 15-2025

AN ORDINANCE OF THE TOWNSHIP OF EAST HANOVER AMENDING CHAPTER 79 “FEES AND LICENSES”, SECTION 79-15 “FEES UNDER DEPARTMENT OF HEALTH” OF THE TOWNSHIP CODE.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Township of East Hanover, County of Morris, State of New Jersey as follows:

Section 1. Chapter 79 “Fees and Licenses”, Section 79-15 “Fees under Department of Health” is hereby amended to read as follows. Deletions are reflected by strikethrough and additions are reflected by underline.

Article II. Schedule of Fees

§ 79-15. Fees under Department of Health.

- A. Septic system permit application fee: \$250. Cost of application shall include plan review related to a new or alteration of an existing system and a certificate of compliance. Percolation and water tests are to be performed by a licensed contractor/engineer and are at the expense of the homeowner.
- B. Retail food establishment license.
 - (1) The fees for a retail food establishment license shall be assessed on the basis of the square footage of the establishment, including storage and preparation areas, according to the following schedule:

Establishment (square feet)	Fee
0 to 1000	\$100
1001 to 2000	\$200
2001 to 3000	\$300
3001 to 4000	\$400
4001 to 5000	\$500
5001 to 10,000	\$600
10,001 to 20,000	\$700
20,001 to 30,000	\$800
30,001 to 40,000	\$900
40,001 to 50,000	\$1,000
50,001 to 75,000	\$1,100
75,001 to 100,000	\$1,200
Above 100,000	\$1,500

- (2) In addition to the fees set forth in Subsection B(1) above, an additional fee of \$50 per service shall be charged when the establishment also contains any of the following on site:
 - (a) Bakery.
 - (b) Meat counter.
 - (c) Deli counter.

- (d) Salad bar or raw bar (seafood/shellfish).
- (e) Sushi bar.
- (f) Catering delivery amounting to 25% or more of the business.
- ~~(3) Reinspection fee (following conditional satisfactory rating or other Health Department related issue): \$200.~~
- ~~(4) Subsequent reinspection: \$500.~~
- ~~(5) Late application, additional fee: \$100.~~
- (63) Fees for a retail food establishment serving only prepackaged potentially nonhazardous foods with no food preparation on site shall be assessed on the basis of the square footage of the portion of the establishment dedicated to such products, including storage areas.

Establishment (square feet)	Fee
0 to 2,500	\$125
Over 2,500	\$250

- C. Vending machines (food and beverage).
 - (1) First machine: \$100.
 - (2) Each additional machine (same site): \$20.
- D. Mobile food vendor license: \$150.
- E. Temporary licenses.
 - (1) Fewer than seven days: \$50.
 - (2) Seasonal (less than six months): \$125.
- ~~F. Food handler certificate: \$10.~~
- ~~GF.~~ Day-care center: \$100.
- ~~HG.~~ Animal licenses.
 - (1) Dog license fee: \$9.80.
 - (a) Registration fee: \$2.
 - (b) State surcharge: \$0.20.
 - [1] Total fee, neutered animal: \$12.
 - [2] Total fee, nonneutered animal: \$15.
 - (2) Reduced dog license fee for seniors (age 60 and above): \$5.80.
 - (a) Registration fee: \$2.
 - (b) State surcharge: \$0.20.
 - [1] Total fee, neutered animal: \$8.
 - [2] Total fee, nonneutered animal: \$11.
 - (3) Late fee for dog license not obtained by January 31: \$10.
 - (4) Potentially dangerous dog license fee: ~~\$1,000.~~ Not less than \$700 nor more than \$1,000 in the discretion of the judge of a court of competent jurisdiction.
 - (5) Cat license fees.
 - (a) Total fee, neutered animal: \$10.
 - (b) Total fee, nonneutered animal: \$15.
 - (6) Reduced cat license fee for seniors (age 60 and above).
 - (a) Total fee, neutered animal: \$7.
 - (b) Total fee, nonneutered animal: \$12.
 - (7) Late fee for cat license not obtained by January 31: \$10.

- (8) Impounded animals: fee schedule as established by ~~St. Hubert's Giralda as contract poundkeeper~~ the Township's third party animal control contractor as contract poundkeeper.
- (9) Kennel.
 - (a) Ten or fewer dogs: \$50.
 - (b) More than 10 dogs: \$100.
- (10) Pet shop: \$200.
- ~~H.~~ H. Recreational bathing facility: \$350.
- ~~J.~~ J. Certified copies of marriage license, birth or death certificates.
 - (1) First copy: \$10.
 - (2) Each additional copy: \$5.
- ~~K.~~ K. ~~Plan review.~~
 - (1) ~~Review of plans to construct new retail food establishment or to alter or renovate 50% or more of an existing licensed retail floor establishment's total floor area: \$100.~~
 - (2) ~~On site solid waste management plan review: \$50.~~
 - (3) ~~Initial escrow deposit for plan review or applications and hearings: \$200.~~
- ~~L.~~ L. Clinic and screening fees. Shall be as established by the Township's third party contracted physician/laboratory.
 - (1) ~~Podiatry clinic: \$8.~~
 - (2) ~~Women's cancer screening: \$17.~~
 - (3) ~~Men's cancer screening: \$18.~~
 - (4) ~~SMAC blood test: \$17.~~
 - (5) ~~PSA test: \$21.~~
 - (6) ~~Child health conference: \$23.18.~~
- ~~K.~~ K. Permanent Cosmetics Establishment License: \$300
- ~~L.~~ L. Reinspection fee (following conditional satisfactory rating or other Health Department-related issue) for any license set forth in Chapter 79, Sections A-L.: \$200.
- ~~M.~~ M. Subsequent reinspection for any license set forth in Chapter 79, Sections A-L.: \$500.
- ~~N.~~ N. Any application for any license set forth in Chapter 79, Sections A-L filed after the required application date shall be subject to a late application fee of \$100.
- ~~O.~~ O. Plan review.
 - (1) Review of plans to construct any establishment licensed pursuant to this chapter or to alter or renovate an existing licensed establishment: \$100.
 - (2) On-site solid waste management plan review: \$50.

Section 2. If any section, paragraph, sub-section, clause or provision of this ordinance shall be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any part thereof.

Section 3. All ordinances or parts of ordinances of the Township heretofore adopted that are inconsistent with any of the terms and provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 4. Any section of Chapter 79 "Fees and Licenses" of the Township Code not expressly repealed, replaced, amended or supplemented by this ordinance remains in full force and effect

Section 5. This Ordinance shall take effect upon final publication as provided by law.

Attest:

TOWNSHIP OF EAST HANOVER

Nicolette Calabro

Nicolette J. Calabro, RMC, Township Clerk

Joseph Pannullo

Joseph Pannullo, Mayor

Introduced: April 7, 2025

Adopted: May 5, 2025

I, Nicolette J. Calabro, RMC, Township Clerk of the Township of East Hanover, County of Morris, do hereby certify the foregoing to be a true copy of an Ordinance adopted by the Township Council at a duly convened meeting held on May 5, 2025

Nicolette Calabro

Nicolette J. Calabro, RMC, Township Clerk

