



**Township of East Hanover
Land Use & Construction Departments
411 Ridgedale Avenue
East Hanover, NJ 07936
973-888-6025
Fax: 973-428-3026**

RESIDENTIAL CERTIFICATE OF COMPLIANCE

In accordance with **East Hanover Township Ordinance 119-A-5 and 26-36A(9)**, any real property containing a building must secure a **Certificate of Compliance** before sale, lease or rental of said property.

Certificates are issued after the application, required fees and the appropriate inspections have been completed.

In order to obtain the **Certificate of Compliance** all the following **must** be completed upon submission:

1. Certificate of Compliance application.
2. Smoke Detector/Carbon Monoxide/ Fire Extinguisher application.
3. All forms require property owners signature.
4. Please make checks or money order payable to the ***Township of East Hanover*** in the amount of **\$100 total** for **Certificate of Compliance**.
5. For a Smoke Detector/Carbon Monoxide Alarm/Fire Extinguisher certification, a separate check or money order payable to ***Township of East Hanover***, shall also be included. The fee for inspection is outlined in the attached ***East Hanover Fire Department application***. Note "**Fire Prevention Bureau**" in the memo field.

Applications and checks can be mailed or dropped off at the above address.

**For further information or questions, please call the
Department of Land Use and Construction Department at (973) 888-6025.**



Permit No.

CC- _____

Township of East Hanover
Land Use & Construction Departments

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East Hanover, NJ 07936
973-888-6025 Fax: 973-428-3026

RESIDENTIAL CERTIFICATE OF COMPLIANCE

Make Checks Payable to: Township of East Hanover in the amount of \$100.00					
Check One: <input type="checkbox"/> Resale <input type="checkbox"/> Rental/Lease					
PROPERTY OWNER INFORMATION					
Name:				Telephone #	
Address:					
Email:					
APPLICATION INFORMATION					
Name:				Telephone #	
Address:					
Email:					
BUYER/TENANT INFORMATION					
Name:				Telephone #	
All Permits Expire Within 6 months of Issuance					
Property Address:					
Block:		Lot:		Qualifier:	
Zone:					
Current Use of Property:	<input type="checkbox"/> Single Family <input type="checkbox"/> 2-Family <input type="checkbox"/> Single Family with Business Use				
Proposed Use of Property:	<input type="checkbox"/> Single Family <input type="checkbox"/> 2-Family <input type="checkbox"/> Single Family with Business Use				
List any variances which were previously granted by the Township of East Hanover below					
Any incorrect or falsified information will render this application void and any approvals associated with it.					
Applicant Signature:				Date:	
Property Owner Signature:				Date:	

Permit No. CC- _____

***** FOR OFFICE USE ONLY *****

<input type="checkbox"/> Approved	Date:		Initial:	
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Special Conditions:				
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Amount Received:	\$	<input type="checkbox"/> Cash	<input type="checkbox"/> Check	#
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Date of Inspection:		No. of Violations:	
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Re-Inspection Date:		Violations Corrected:	
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Fire Prevention Certification:			
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This Certificate is valid only when signed below by the Enforcement Officer. This certificate of Compliance per Chapter 119A of the Code of the Township of East Hanover, is also subject to all other Township ordinances. Expires 6 months from approved date.

Certificate of Compliance approved and issues:

Date:		Signature of Enforcement Officer:	
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***** FOR OFFICE USE ONLY *****



James Cavezza
Bureau Chief

East Hanover Fire Department

323 Ridgedale Avenue
East Hanover, NJ 07936
Tel: (973) 888-6070
Fax: (973) 428-3013

John G. Centanni
Fire Director



Paul A. Larena
Fire Chief

APPLICATION FOR CERTIFICATION OF SMOKE DETECTOR, CARBON MONOXIDE ALARM & PORTABLE FIRE EXTINGUISHER COMPLIANCE

ADDRESS: _____ BLOCK: _____ LOT: _____

SELLER: _____ PHONE#: _____

CONTACT PERSON: _____ PHONE #: _____

REALTOR: _____ EMAIL: _____

BUYER/TENANT: _____ PHONE#: _____

CLOSING DATE: _____

FEE: CSACMAPFEC (Smoke Alarm Inspection) shall be based upon the amount of time before the change of occupant is expected, as per the following: § 26-36A(9)

- Application received **more than ten (10) business days** before a change of occupant, and the fee shall be **one hundred dollars (\$100.00)**.
- Application received **four (4) to ten (10) business days** before a change of occupant, the fee shall be one hundred and twenty-five dollars **(\$125.00)**.
- Application received **less than four (4) days** before a change of occupant, and the fee shall be one hundred and fifty dollars **(\$150.00)**.
- Application received for **same day** as the settlement; the fee shall be two hundred dollars **(\$200.00)**.
- For **each re-inspection** that is required because of any missing, outdated, or non-working protective equipment and/or failure of the applicant and/or applicant's agent not present for the inspection and/or cancellation received less than twenty-four (24) hours, the fee shall be **fifty dollars (\$50.00)**.

A check or money order made payable to **"Township of East Hanover"**. Note **"Fire Prevention Bureau"** in the memo field and must be submitted with this form. Once issued, a certificate is nontransferable, and the fee is not refundable. If the change of occupancy does not occur within 6 months, a new application is required.

**** PLEASE NOTE EFFECTIVE JANUARY 1, 2019: ****

Pursuant to N.J.A.C. 5:70-4.19:

Ten-year sealed battery-powered single station smoke alarms shall be installed and shall be listed in accordance with ANSI/UL 217, incorporated herein by reference. However, A/C-powered single or multiple-station smoke alarms installed as part of the original construction or rehabilitation project shall not be replaced with battery-powered smoke alarms. THEREFORE, ALL NON-SEALED BATTERY OPERATED SMOKE DETECTORS MUST BE REPLACED.

DIAGRAMS

Detectors are to be located on every level of a residence, (basement, first floor, second floor) excluding crawl space and unfinished attics, and in every separate sleeping area, between sleeping areas and living areas such as the kitchen, garage, basement, or utility room. In homes with only one sleeping area on one floor, a detector is to be placed in the hallway outside each sleeping areas as shown in Figure 1. In single-floor homes with two separate sleeping areas, two detectors are required, outside each sleeping areas as shown in Figure 2. In multi-level homes, detectors are to be located outside sleeping areas and at every finished level of the home as shown in Figure 3. Basement level detectors are to be in close proximity to the bottom of basement stairwells as shown in Figure 4.

PLEASE REMEMBER THAT THE SMOKE DETECTORS IN THE PROPERTY MUST BE MAINTAINED AS ORIGINALLY REQUIRED AT TIME OF CONSTRUCTION. HOMES CONSTRUCTED IN OR AFTER 1991, HARDWIRED INTERCONNECTED SMOKE DETECTORS WITH BATTERY BACKUP ARE REQUIRED TO BE INSTALLED AND MAINTAINED INSIDE AND OUTSIDE THE BEDROOMS AND ON EACH LEVEL OF THE HOME.

CARBON MONOXIDE ALARMS - TYPE AND LOCATION REQUIREMENTS

- MUST be installed in all single or two-family dwelling unit(s) that contain a fuel-burning device or have an attached garage.
- Single station carbon monoxide alarms shall be installed and maintained in the immediate vicinity of the sleeping area(s).
- Carbon monoxide alarms may be battery-operated, hard-wired or of the plug-in type and shall be listed and labeled in accordance with UL-2034 and shall be installed in accordance with the requirements of NJAC 5:70-4.19 and NFPA-720.

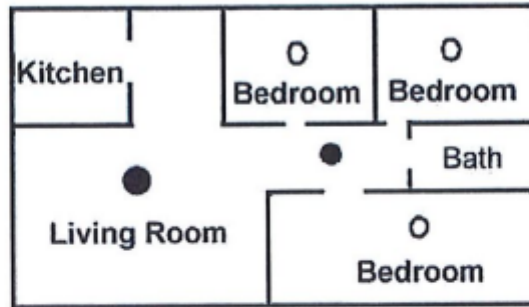
FIRE EXTINGUISHERS

- An ABC type fire extinguisher no larger than 10 lbs. is required to be permanently mounted within 10 feet from the kitchen and within a path of egress. NOTE: An extinguisher sold for use as a "kitchen" fire extinguisher with only a BC rating is not compliant.
- The top of the extinguisher shall be no more than 5 feet above the floor.
- The fire extinguisher should be mounted "in plain sight", not blocked by furniture, storage, equipment, or other items.
- All fire extinguishers must be new or inspected and tagged by a New Jersey licensed fire extinguisher contractor.
- The fire extinguisher must be accompanied by an owner's manual.
- Ensure the extinguisher gauge is in the green area indicating the extinguisher is fully pressurized.

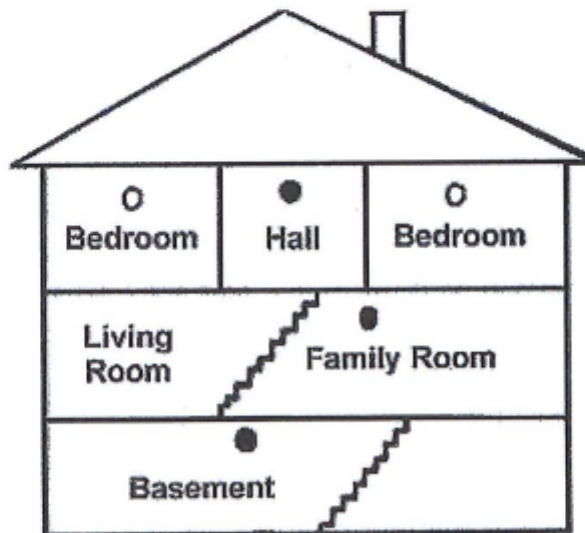
Your extinguisher must have all three picture icons or all three letters "A B C" as shown in the diagram below. Check the gauge to make sure the needle is in the green.

SMOKE DETECTOR LOCATIONS

Single-Story Residence



Two-Story Residence

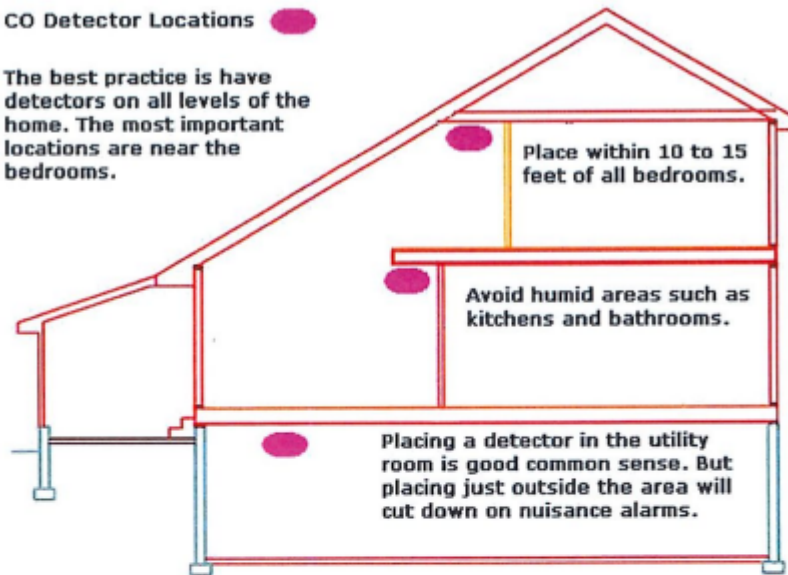


- Smoke Alarms for Minimum Protection
- Recommended Smoke Alarms for Additional Protection

CO DETECTOR LOCATIONS

CO Detector Locations

The best practice is have detectors on all levels of the home. The most important locations are near the bedrooms.



Carbon Monoxide Detector Placement

