

Child Passenger Safety Checklist

Use blue, black, or #2 pencil and for mistakes use Wite-out correction tape.
Only submit original forms: copies will not be accepted.

Fill in boxes, from left to right one letter/number per box 123ABC Fill in circles like this ●

Caregiver First Name (Person Receiving Education) Caregiver Last Name

Address (Optional)

Are you a citizen of the European Union (EU)? YES

City State Zip

Phone - - Email Address

Vehicle Make/Mfg. (e.g. Chevy, Buick) Vehicle Model (e.g. Malibu, Enclave) Vehicle Year

Today's Date / / 20

Month Day Year

Caregiver signature _____

TECHNICIAN - ALL QUESTIONS BELOW REFER TO YOUR STATE LAW

CHILD NUMBER ONE - COMMENT BOX ON BACK

Child Present Yes No Unborn

Child with Special Transport Needs? Yes No Child's age 0 - 12 Months 13 - 23 Months Years
 Height/Inches Weight/lbs

Child Initials Child First Name (Optional)

(write whole number only 2,3,4...)

<p>ON ARRIVAL</p> <p>1. Child/CSS location in vehicle</p> <p><input type="radio"/> front row <input type="radio"/> Other seating location <input type="radio"/> back <input type="radio"/> Explain: <input type="radio"/> 3rd row</p> <p>2. CSS installed using (select all that apply)</p> <p><input type="radio"/> No CSS (Mark - Go to #18) <input type="radio"/> Integrated Seat (Mark - Go to #7) <input type="radio"/> Uninstalled (I.e in box) <input type="radio"/> Unrestrained <input type="radio"/> Seatbelt (Mark - Go to #18) <input type="radio"/> Tether <input type="radio"/> Lower anchors</p> <p>3. Restraint type:</p> <p><input type="radio"/> RF only w/o base <input type="radio"/> RF only w/ base <input type="radio"/> Base only <input type="radio"/> RF convertible <input type="radio"/> FF w/ harness <input type="radio"/> BP Booster <input type="radio"/> Lap/Shoulder (Mark - Go to #17) <input type="radio"/> Lap only (Mark - Go to #17) <input type="radio"/> Special Needs <input type="radio"/> Vest</p> <p>4. CSS MFG:</p> <p><input type="radio"/> Baby Trend <input type="radio"/> Britax <input type="radio"/> Chicco <input type="radio"/> UPPAbaby <input type="radio"/> Diono <input type="radio"/> Graco <input type="radio"/> Nuna <input type="radio"/> Clek <input type="radio"/> Recaro <input type="radio"/> Peg Perego <input type="radio"/> Evenflo <input type="radio"/> Bubble Bum <input type="radio"/> Dorel (Cosco, Eddie Bauer, Safety 1st, Maxi Cosi) <input type="radio"/> Other</p> <p>5. Model Number </p> <p>6. MFG Date (MM/DD/YYYY) / / </p>	<p>FINDINGS Yes No N/A</p> <p>7. CSS history known <input type="radio"/> <input type="radio"/></p> <p>8. CSS involved in a crash <input type="radio"/> <input type="radio"/></p> <p>9. CSS labels missing <input type="radio"/> <input type="radio"/></p> <p>10. CSS expired <input type="radio"/> <input type="radio"/></p> <p>11. CSS recalled <input type="radio"/> <input type="radio"/></p> <p style="text-align: center;">BASED ON LAW</p> <p>12. CSS correct direction <input type="radio"/> <input type="radio"/></p> <p>13. CSS harness correct <input type="radio"/> <input type="radio"/></p> <p>14. Recline angle correct <input type="radio"/> <input type="radio"/></p> <p>15. Lower anchors correct <input type="radio"/> <input type="radio"/></p> <p>16. Tether correct <input type="radio"/> <input type="radio"/></p> <p>17. Seatbelt correct <input type="radio"/> <input type="radio"/></p> <p>ON DEPARTURE</p> <p>18. Child/CSS location in vehicle</p> <p><input type="radio"/> front row <input type="radio"/> Other seating location <input type="radio"/> back <input type="radio"/> Explain: <input type="radio"/> 3rd row</p> <p>19. Child/CSS installed using (select all that apply)</p> <p><input type="radio"/> No CSS <input type="radio"/> Integrated Seat (Mark - Go to 25) <input type="radio"/> Uninstalled <input type="radio"/> Seatbelt <input type="radio"/> Tether <input type="radio"/> Lower anchors</p> <p>20. Coalition provided a new CSS? <input type="radio"/> Yes <input type="radio"/> No</p> <p>21. Restraint type:</p> <p><input type="radio"/> RF only w/o base <input type="radio"/> RF only w/ base <input type="radio"/> Base only <input type="radio"/> RF convertible <input type="radio"/> FF w/ harness <input type="radio"/> BP Booster <input type="radio"/> Lap/Shoulder <input type="radio"/> Lap only <input type="radio"/> Special Needs <input type="radio"/> Vest</p>	<p>22. CSS MFG:</p> <p><input type="radio"/> Same as 4,5,6 (Mark - Go to 25) <input type="radio"/> Baby Trend <input type="radio"/> Britax <input type="radio"/> Chicco <input type="radio"/> UPPAbaby <input type="radio"/> Diono <input type="radio"/> Graco <input type="radio"/> Nuna <input type="radio"/> Clek <input type="radio"/> Recaro <input type="radio"/> Peg Perego <input type="radio"/> Evenflo <input type="radio"/> Bubble Bum <input type="radio"/> Dorel (Cosco, Eddie Bauer, Safety 1st, Maxi Cosi) <input type="radio"/> Other</p> <p>23. Model Number: </p> <p>24. MFG Date (MM/DD/YYYY): / / </p> <p style="text-align: center;">BASED ON STATE LAW</p> <p>25. Child / CSS Correct <input type="radio"/> Yes <input type="radio"/> No</p> <p>26. CSS/Vehicle Compatible Yes No</p> <p>27. Education Materials Given Yes No</p> <p>28. Discussed Unattended Children In & Around Cars Yes No</p> <p>29. Next Steps Discussed Yes No</p> <p style="text-align: center;">CAREGIVER SIGN OFF: Yes No N/A</p> <p>30. I harnessed child/doll in CSS <input type="radio"/> <input type="radio"/> <input type="radio"/></p> <p>31. I participated/installed CSS <input type="radio"/> <input type="radio"/> <input type="radio"/></p> <p>32. My Ethnicity (VOLUNTARY)</p> <p><input type="radio"/> Black or African American <input type="radio"/> White <input type="radio"/> Hispanic <input type="radio"/> Asian <input type="radio"/> Native Hawaiian/Other Pacific Islander <input type="radio"/> American Indian/Alaska Native <input type="radio"/> Other </p> <p>33. I can install my car seat on my own <input type="radio"/> Yes <input type="radio"/> Maybe <input type="radio"/> No</p> <p>Initials Donation \$ </p>
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Tech Last Name Tech Worked alone Tech Number COALITION #

Tech Last Name Senior Checker Tech Number CPS Class Inspection Station Partner #



CHILD NUMBER TWO - COMMENT BOX BELOW

Child Present Yes No Unborn

Child with Special Transport Needs? Yes No

Child's age 0 - 12 Months 13 - 23 Months Years (write whole number only 2,3,4...)

Child Initials Child First Name (Optional)

Height/inches Weight/lbs

ON ARRIVAL

1. Child/CSS location in vehicle

front row back 3rd row

Other seating location Explain:

2. CSS installed using (select all that apply)

No CSS (Mark - Go to #18)

Uninstalled Integrated Seat (Mark - Go to #7)

Seatbelt Unrestrained (Mark - Go to #18)

Tether Lower anchors

3. Restraint type:

RF only w/o base RF only w/ base

Base only RF convertible

FF w/ harness BP Booster

Lap/Shoulder (Mark -Go to #17) Lap only (Mark - Go to #17)

Special Needs Vest

4. CSS MFG:

Baby Trend Britax

Chicco UPPAbaby

Diono Graco

Nuna Clek

Recaro Peg Perego

Evenflo Bubble Bum

Dorel (Cosco, Eddie Bauer, Safety 1st, Maxi Cosi)

Other

5. Model Number

6. MFG Date (MM/DD/YYYY)

/ /

FINDINGS

7. CSS history known Yes No N/A

8. CSS involved in a crash Yes No N/A

9. CSS labels missing Yes No N/A

10. CSS expired Yes No N/A

11. CSS recalled Yes No N/A

BASED ON LAW

12. CSS correct direction Yes No N/A

13. CSS harness correct Yes No N/A

14. Recline angle correct Yes No N/A

15. Lower anchors correct Yes No N/A

16. Tether correct Yes No N/A

17. Seatbelt correct Yes No N/A

ON DEPARTURE

18. Child/CSS location in vehicle

front row back 3rd row

Other seating location Explain:

19. CSS installed using (select all that apply)

No CSS Integrated Seat (Mark - Go to 25)

Uninstalled Seatbelt

Tether Lower anchors

20. Coalition provided a new CSS? Yes No

21. Restraint type:

RF only w/o base RF only w/ base

Base only RF convertible

FF w/ harness BP Booster

Lap/Shoulder Lap only

Special Needs Vest

22. CSS MFG:

Same as 4,5,6 (Mark - Go to 25)

Baby Trend Britax

Chicco UPPAbaby

Diono Graco

Nuna Clek

Recaro Peg Perego

Evenflo Bubble Bum

Dorel (Cosco, Eddie Bauer, Safety 1st, Maxi Cosi)

Other

23. Model Number:

24. MFG Date (MM/DD/YYYY):

/ /

BASED ON STATE LAW

25. Child/CSS Correct Yes No

26. CSS/Vehicle Compatible Yes No

27. Education Materials Given Yes No

28. Discussed Unattended Children In & Around Cars Yes No

29. Next Steps Discussed Yes No

CAREGIVER SIGN OFF: Yes No N/A

30. I harnessed child/doll in CSS. Yes No N/A

31. I participated/installed CSS. Yes No N/A

33. I can install my car seat on my own. Yes Maybe No

Initials Donation \$

Child# 2 - Comments

Tech Last Name Tech Worked alone Senior Checker

Tech Number

Child# 1 - Comments

QUICK REFERENCE: KNOW YOUR STATE LAWS

Direction: All infants and toddlers should ride in a rear-facing CSS for as long as possible, until they reach the highest weight or height allowed by their CSS manufacturer. Most convertible seats have limits that will permit children to ride rear-facing for 2 years or more. (AAP updated August 2018).

Location
All children under age 13 should ride in a back seat. If a child must ride in the front seat, then the child with a full harness CSS or properly adjusted shoulder belt, seated in the correct forward facing and upright position, should sit there. Move the vehicle seat as far back from the airbag as possible. For older children sitting in safety belts next to side airbags, remind them to sit straight up and avoid resting their heads on a window or structural pillar of the vehicle.

Harness - Know Your State Law
Rear-facing CSS harness straps should pass through the slots at or below the child's shoulders. The forward facing CSS harness straps should pass through the slots at or above the child's shoulders. Read CSS instructions. Use all CSS until the upper height or weight limits are met. A child is too large for the CSS when the shoulders are above the top FF harness slots, the child's head is within 1 inch of the top of the rear facing CSS or he exceeds CSS weight or height limits. Harness straps must lay flat on the chest and over the hips. Harness straps must pass the "pinch" test: when the buckled straps are pinched at the shoulder, there should be no slack or extra webbing. The harness retainer clip must sit at the child's armpit level, and the straps must be threaded properly through the clip.

Belt-Positioning Booster (BPB) Seats - Know Your State Law
Use all BPBs with vehicle lap and shoulder safety belts. Check BPB instructions for use with switchable shoulder belts. Special products, such as vests and Y harnesses used with a booster base, must be used according to manufacturer's instructions and the vehicle owner's manual. Many children will be between 8-12 years before the safety belt alone fits properly. Use a BPB until that time.

Installation: Fully read and follow all labels plus CSS and vehicle manuals for every CSS installation. Never install a rear-facing CSS in front of a frontal airbag. No system is fail-safe, so even if the passenger sensing system or airbag switch shows the right front passenger frontal airbag is turned off, secure rear-facing CSS in a back seat. Safety belts must pass through the CSS exactly as the manufacturer directs. CSS must not move more than 1 inch side to side or front to back when grasped at the belt path. In general, use either lower anchors or safety belt, not both together, unless allowed by both the CSS and vehicle manufacturers. Check vehicle manuals to identify designated lower anchor and tether anchor locations. Always use the top tether when directed by the CSS and vehicle instructions. Follow the current LATCH Manual if further guidance or clarification is needed. LATCH weight limits must be followed. Heavier children who ride in a harnessed CSS may require special arrangements. Seat belts in vehicles made after 1996 meet lockability requirements, so no locking clip should be needed. Always test vehicle safety belts to be sure they are locked at either the retractor or latchplate unless a lock off or locking clip has been used to secure the car seat. Treat unused safety belts as you would any cord by ensuring that they are out of reach of children, and that caregivers are aware of entanglement danger. Technology (e.g., inflatable seat belts) changes regularly and requires your full attention. You must read manuals! This summary does not take the place of reading manuals.

Child Ready for Safety Belt
With the child's back and bottom against vehicle seat back, the knees should bend naturally at vehicle seat edge. When the safety belt is buckled, the lap belt fits low on the hips, touching the thighs, and the shoulder belt rests between neck and shoulder on the collarbone. Never place the shoulder belt under arms or behind backs. Optimally, the child's feet should touch the floor.

Other
Remind caregivers to NEVER LEAVE A CHILD ALONE IN A CAR. The CSS is not a babysitter. Children should not spend excessive amounts of time in a CSS when outside of a vehicle.

