

# NOTICE

## **TOWNSHIP OF EAST HANOVER REQUEST FOR QUALIFICATIONS AND PROPOSALS FOR PROVISION OF SERVICES FOR CALENDAR YEAR 2019**

The Township of East Hanover (the "Township") is soliciting Qualification Statements from interested persons and/or firms for the provision of the services listed below. Through a Request for Qualifications ("RFQ") process, persons and/or firms interested in assisting the Township with the provision of such services must prepare and submit a Qualification Statement in accordance with the procedure and schedule in the RFQs. The Township will review Qualification Statements only from those firms that submit a Qualification Statement which includes all the information required to be included as described (in the sole judgment of the Township). The Township intends to qualify (a) person(s) and/or firm(s) that (a) possess(es) the professional, financial and administrative capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Township that provide the greatest benefit to the taxpayers of Township of East Hanover.

The selection of Qualified Respondents is not subject to the bidding provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. The selection is subject to the New Jersey Local Unit Pay-to-Play Law (the "Law"), N.J.S.A. 19:44A-20.4 et seq., however, the Township has structured a procurement process that seeks to obtain the desired results, while establishing a "fair and open" process under the Law, to assure that each person and/or firm is provided an equal opportunity to submit a Qualification Statement in response to the RFQ.

Qualification Statements must be submitted to, and be received by Joseph Tempesta, Jr., Township Administrator, Township of East Hanover, 411 Ridgedale Avenue, East Hanover, New Jersey 07936 on or before 4:00 p.m. on December 5, 2018. Qualification Statements will not be accepted by facsimile transmission or e-mail. The responses will be publicly opened December 7, 2018 at 10:00 a.m. in the East Hanover Municipal Building Public Meeting Room 411 Ridgedale Avenue East Hanover and will be reviewed at the convenience of the Review committee between December 7<sup>th</sup> and December 31<sup>st</sup> 2018.

### **PROPOSALS FOR SERVICES/CONTRACTS IN THE FOLLOWING CATEGORIES:**

1. Consulting Engineer including Water and Sewer
2. Bond Counsel
3. Bond Underwriting
4. Township Planner
5. Labor Counsel
6. Township Attorney
7. Special Tax Counsel
8. Special Counsel
9. Municipal Auditor
10. Land Use Planning Board Attorney
11. Public Defender
12. Township Appraiser
13. Township Risk Management Consultant to Morris JIF
14. Township Health Insurance Consultant for Medical, Prescription, and Dental

Qualification Statements must be submitted in the manner designated in the Instructions, must be enclosed in sealed envelopes bearing name and address of the bidder and the name of the **CATEGORY OF WORK** on the outside, addressed to the Township of East Hanover.

Interested respondents must continue to monitor this website until 4:00 p.m. on December 5, 2018, as the Township reserves the right to issue Addenda to the RFQ documents in this space. You will find links to the RFQ documents below.

<http://www.easthanovertownship.com/>

**BY ORDER OF THE MAYOR OF THE TOWNSHIP OF EAST HANOVER**

**Joseph Tempesta, Jr.**

**Township Administrator**

**Township of East Hanover**

**411 Ridgedale Avenue**

**East Hanover, New Jersey 07936**